



SECRETARY OF THE ARMY
WASHINGTON

12 JUL 2011

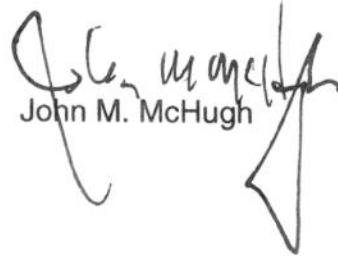
MEMORANDUM FOR COMMANDING GENERAL, U.S. ARMY INSTALLATION
MANAGEMENT COMMAND, 600 ARMY PENTAGON, WASHINGTON, DC
20310-0600

SUBJECT: Delegation of Authority to Accept Nonappropriated Fund Gifts

1. Title 10 United States Code sections 2601(a) and (b) give the Secretaries of the military departments the authority and responsibility to accept and administer gifts for organizations and individuals under their jurisdiction. Department of Defense Financial Management Regulation 7000.14-R, Volume 12, chapter 30 further defines responsibilities and allows the Secretaries to delegate their acceptance authority. Therefore I hereby delegate to the Commanding General, Installation Management Command the authority to accept conditional and unconditional gifts valued up to \$250,000 for nonappropriated fund activities. This delegation continues the authority granted on 8 July 2008.
2. You may further delegate this authority within your command. Delegations must be in writing with the officials designated by organizational title. A copy of the delegation must be maintained in the office where the authority is held, and a copy will be provided to the Administrative Assistant to the Secretary of the Army. You will remain cognizant of and accountable for all actions taken pursuant to the delegated authorities.
3. Gifts valued at \$1,000 or more require a review for legal sufficiency and compliance with Department of Defense financial management regulations. Gifts valued at \$10,000 or more require a written legal opinion. Monetary gifts donated through the online Web tracking system, specifically identified for Family and Morale, Welfare and Recreation programs can be accepted up to \$10,000 without prior legal review. Delegated authorities are responsible for documenting and maintaining records on all nonappropriated fund gifts accepted under this delegation of authority. A copy of the documentation supporting gifts valued at \$25,000 or more, including the written legal opinion, must be maintained by your command's Gifts and Donations Office.
4. I want the opportunity to express the Army's appreciation for gifts valued at \$100,000 or more, or that you deem worthy of my recognition. To facilitate this process, please provide a copy of all accepted gifts valued from \$100,000 to \$250,000 to the Administrative Assistant to the Secretary of the Army, who will process the appropriate recognition.

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5. This delegation supersedes all previous delegations and policies and is effective for a period of 3 years from the date of this memorandum unless earlier modified, canceled or withdrawn. Current delegations to subordinate activities will remain in effect for 30 days from the date of this memorandum to allow time for you to further delegate as deemed appropriate within the authorities identified in this memorandum.



John M. McHugh