

Quick Reference for Gifts and Donations

Sep 2011

	Program/Reference	General Guidelines	Specific Guidelines	Approval Authority	Cash	Goods	Services
NAFI	FMWR, FRG & SFAC: 10 USC 2601(a) and (b) (if SFAC); AR 215-1	1 - Receive written offer 2 - Evaluate offer (Can terms be met? Is there a need?) 3 - Coordinate with recipient 4 – Obtain legal review 5 - Obtain acceptance/ approval from appropriate authority	1 – Monetary donations must be deposited in the NAFI 2 - On-line donations up to \$10K - https://webtrac.mwr.army.mil/donate/ 3 - If goods, items should be sent to services division (does not apply to SFAC)	DFMWR ≤ \$50K (if delegated) Garrison Cdr ≤ \$100K CG/DCG, IMCOM ≤ \$250K Sec. Army > \$250K	Yes	Yes	No (except for Wounded)
	Gifts for distribution to individuals 10 USC 2601(a) and (b); AR 1-101	6 - Grant no special privileges, recognition or endorsements 7 – Execute to meet donor's intent	1 - Offer limited to items that promote health, comfort, and morale 2 - No cost to the government involved 3 - Advertising on items doesn't discredit the Army 4 - Soldiers will not be used for distributing	Garrison CDR; CG/DCG-S, IMCOM; ACOM CDR; Superintendent, USMA	No	Yes	No (except for Wounded)
SOLDIERS or ARMY	Gifts to Army 10 USC 2601(a) and (b) AR 1- 100		Gifts accepted by Garrison CDR must be used for and in the unit's morale fund	Garrison Cdr with SJA review ≤ \$1K Sec. Army > \$1K	Yes	Yes	No (except for Wounded)
	OIF/OEF 10 USC 2601(a)		Refer offer or to Army Central Command (ARCENT): SFC James Lee 803-885-7147 james.r.lee@arcent.army.mil	ARCENT is delegated authority by CDR FORSCOM to approve and accept	No	Yes	No
	Wounded Individuals 10 USC 2601(a) and (b); JER	Service Members on active duty and DOD Civilians and Family members may accept unsolicited gifts from non-federal entities	1 - Must have incurred a combat related injury or illness in a combat zone, while on active duty after Sep 11, 2001 2 - Gift and donation actions are between the donor and recipient. <i>No involvement of an acceptance authority is required</i>	Ethics official must make written determination for gifts in excess of \$335 per occasion or \$1K total per source per calendar year	Yes	Yes	Yes
	Military Relief	Provide Referral "No federal endorsement implied"	Red Cross http://www.redcross.org Army Emergency Relief http://www.aerhq.org Joining Forces – Mrs. Obama and Dr. Biden - Service Opportunities /messages of thanks www.joiningforces.gov VFW - Operation Uplink http://www.operationuplink.org USO Care Packages http://www.usocares.org Yellow Ribbon America.com http://www.yellowribbonamerica.org OurMilitary.Mil www.ourmilitary.mil/resources/community-support-for-our-military		N/A	N/A	N/A